

Annual Action Plan - 2023

DMTDP Goal: Build an industrialised, inclusive and resilient economy																			
Programme (PBB)	Sub programme (PBB)	Broad activities	Location	Time frame (Year)				Cost (GH¢)						Programme status		Implementing department			
				Q1	Q2	Q3	Q4	GoG	IGF	DACF	DACF -RFG	DP (CIDA)	Others	New	Ongoing	Lead	Collaborating		
Economic development	Agriculture development	Planning, Budgeting and Data Collection Activities	Manso	√	√	√	√	6,000.00	2,000.00					7,000.00			√	Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA
Economic development	Agriculture development	Equip Farmers with Best Husbandry Practices in and Poultry livestock Production	District Wide	√	√	√	√	4,000.00	1,000.00					2,000.00			√	Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA
Economic development	Agriculture development	Facilitate and support activities under “one district one factory”		√	√	√	√	30,000.00									√	Agric Dept / Cent. Admin	Private Sector, NGOs, Traditional. Authority
Economic development	Agriculture development	Internal management of organisation	Manso	√	√	√	√	15,000.00						13,000.00			√	Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA
Economic development	Agriculture development	Increase access to extension service and re-orientation of agric. education	District Wide	√	√	√	√	11,000.00						19,000.00			√	Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA
Economic development	Agriculture development	Improve co-ordination and implementation of activities for enhanced agric. productivity	District Wide	√	√	√	√	7,000.00	2,000.00					12,000.00			√	Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA

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				Q1	Q2	Q3	Q4	GoG	IGF	DAC F	DACF -RFG	DP (CIDA)	Oth ers	New	Ongo ing	Lead	Collabo rating	
Economic development	Agriculture development	Build adequate capacity for effective extension service delivery	District Wide	√	√	√	√	8,000.00					11,000.00		√		Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA
Economic development	Agriculture development	Planting for Export and Rural Development (PERD)	District Wide		√	√		9,000.00	1,000.00				1,000.00		√		Agric. Dept.	Private Sector, NGOs, Traditional. Authority
Economic development	Agriculture development	Provide logistical support to Agric. Dept.	Manso		√	√	√	8,000.00	4,000.00				6,000.00		√		Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA
Economic development	Agriculture development	Develop effective domestic market through increased adoption of market oriented approaches to farm management	District Wide	√	√	√	√	4,000.00					1,000.00		√		Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA
Economic development	Agriculture development	Promote improved variety cultivation	District Wide		√	√	√	4,000.00					6,000.00		√		Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA
Economic development	Agriculture development	Promote Women in Agricultural Development	District Wide	√	√	√	√	5,000.00					4,000.00		√		Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA
Economic development	Agriculture development	Facilitate planting for food and jobs activities	District Wide	√	√	√	√	60,500.00							√		Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA
Economic development	Agriculture development	Organizing RELC District Planning Session for stakeholders	District Wide		√			3,000.00					5,000.00		√		Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA

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Economic developm ent	Agriculture development	Control fall army worm and other pests / diseases	District Wide	√	√	√	√	30,000.00							√		Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA
Economic developm ent	Agriculture development	Rearing for food and jobs	District Wide	√	√	√	√	1,000.00					2,000.00		√		Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA
Economic developm ent	Agriculture development	Hold annual Farmers’ Day and all its linked activities	Selected Community				√			60,000.00					√		Agric. Dept.	Cent. Admin., FBOs, NGOs, MoFA
Economic developm ent	Trade, tourism and industrialised development	SMEs Trainings	District Wide		√		√	2,500.00	2,500.00						√		BAC	AMADA
Economic developm ent	Trade, tourism and industrialised development	Business Counselling / Follow-up	District Wide	√	√	√	√	500.00	500.00	500.00					√		BAC	Beneficiary SMEs
Economic developm ent	Trade, tourism and industrialised development	Provision of information on SME development	District Wide	√	√	√	√		500.00	500.00					√		BAC	Beneficiary SMEs
Economic developm ent	Trade, tourism and industrialised development	Facilitating SMEs to other business development & Financial services	District Wide	√	√	√	√		500.00	500.00			1,000.00		√		BAC	Beneficiary SMEs
Economic developm ent	Trade, tourism and industrialised development	Business Counselling / Follow-up	District Wide	√	√	√	√	500.00	500.00	500.00					√		BAC	Beneficiary SMEs

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Economic development	Trade, tourism and industrialised development	Needs assessment of SMEs	District Wide		√		√		300.00						√		BAC	Beneficiary SMEs
Economic development	Trade, tourism and industrialised development	Complete 1No. Slaughter House	Atiankama Nkwanta	√	√	√	√				145,761.40				√		DWD	DEHU / Butchers
Economic development	Trade, tourism and industrialised development	Renovate Meat Market	Amantem Nkwanta	√	√	√	√			200,000.00				√			DWD	DEHU / Meat sellers
Economic development	Trade, tourism and industrialised development	Construction of market	Asantemang	√	√	√	√				350,000.00			√			DWD	T.A., Market queens etc.
Economic development	Trade, tourism and industrialised development	Construct 1No. 2-Storey 24-Unit Lockable stores connect to electricity with ceiling fans, sockets and individual meters	Akroso Market	√	√	√	√				1,090,131.65			√			DWD	AMADA
DMTDP Goal: Create equitable, healthy and discipline society																		
Social Services Delivery	Education, youth and sports and library services	Completion of 1No. 4-Unit Teachers Quarters	Suponsu	√	√	√	√			145,063.37					√		DED	AMADA

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				Q1	Q2	Q3	Q4	GoG	IGF	DACF	DACF-RFG	DP	Other s	New	Ongoi ng	Lead	Collabora ting
Social Services Delivery	Education, youth and sports and library services	Completion of 1No. 6-Unit classroom block with office, store, Library, 10-Seater WC Toilet and Mechanized Borehole	Manso RC Primary School	√	√	√	√			54,466.17						√	DED AMADA
Social Services Delivery	Education, youth and sports and library services	Construction of 3No. 2-Unit KG block	Asene Salvation, Akroso L/A & Presby	√	√	√	√	1,050,000.00							√		DED AMADA
Social Services Delivery	Education, youth and sports and library services	Construction of 1No. 3-Unit classroom block	Asene Salvation	√	√	√	√	450,000.00							√		DED AMADA
Social Services Delivery	Education, youth and sports and library services	Construction of 1No. 6-Unit classroom block	Ohiafo	√	√	√	√	550,000.00							√		DED AMADA
Social Services Delivery	Education, youth and sports and library services	Provision of school furniture i.e. KG round table with chairs, dual desks etc.	District wide	√	√	√	√			100,000.00					√		DED AMADA
Social Services Delivery	Education, youth and sports and library services	Organisation of My First Day at school	District wide			√				10,000.00					√		DED AMADA
Social Services Delivery	Education, youth and sports and library services	Organisation of 6 th March	District wide	√						50,000.00					√		DED AMADA
Social Services Delivery	Education, youth and sports and library services	Organisation of culture and sports activities	District wide		√		√			5,000.00					√		DED AMADA

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				Q1	Q2	Q3	Q4	GoG	IGF	DACF	DACF-RFG	DP	Others	New	Ongoing	Lead	Collabo rating
Social Services Delivery	Education, youth and sports and library services	Organisation of Mock Exams for JHS 3 Pupils	District wide		√	√				5,000.00				√		DED	AMADA
Social Services Delivery	Education, youth and sports and library services	Organization of orientation workshop for newly trained teachers	District wide			√	√			5,000.00				√		DED	AMADA
Social Services Delivery	Education, youth and sports and library services	Organization of workshop on Capitation grant planning and record keeping	District wide	√					4,000.00					√		DED	AMADA
Social Services Delivery	Education, youth and sports and library services	Participation in Science Technology Mathematics Innovation Education (STMIE) programme	District wide				√			4,000.00				√		DED	AMADA
Social Services Delivery	Education, youth and sports and library services	Organize District Best Teachers Award programme	District wide			√	√			40,000.00 (MP CF)				√		DED	AMADA
Social Services Delivery	Education, youth and sports and library services	Provision of scholarship to needy but brilliant students	District wide	√	√	√	√			50,000.00				√		DED	AMADA
Social Services Delivery	Public health services and management	Completion of 1No. 10-Unit CHPS Compound	Moffram	√	√	√	√			297,863.81					√	DDHS	AMADA
Social Services Delivery	Public health services and management	Completion of 1No. Male and Female Wards	Akroso Health Centre	√	√	√	√			148,500.53 (MP CF)					√	DDHS	AMADA

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Social Services Delivery	Public health services and management	Renovate Akroso Health Centre (i.e. OPD)	Akroso	√	√	√	√			400,000.00					√		DDHS	AMADA
Social Services Delivery	Public health services and management	Furnishing of Appeadem CHPS Compound	Appeadem CHPS Compound	√	√	√	√								√		DDHS	AMADA
Social Services Delivery	Public health services and management	Organize public awareness campaign on HIV / TB and Non-communicable diseases	District wide	√		√				6,000.00					√		DDHS	NACP / NTCP
Social Services Delivery	Public health services and management	Train staff on data management	District wide		√					7,940.00					√		DDHS	AMADA
Social Services Delivery	Public health services and management	Support supervision and monitoring to all health facilities	District wide	√	√	√	√			8,610.00					√		DDHS	AMADA
Social Services Delivery	Public health services and management	Train health staffs on Clinical Tuberculosis and community TB care	District wide	√										4,280.00	√		DDHS	NTCP
Social Services Delivery	Public health services and management	Organise quarterly mop-up activities (house-to-house)	District wide	√	√	√	√			16,320.00					√		DDHS	AMADA
Social Services Delivery	Public health services and management	Train chemical sellers on the use of ACTs	District wide		√									5,550.00	√		DDHS	NMCP
Social Services Delivery	Public health services and management	Induction training for all newly recruited staff	District wide	√		√				17,620.00					√		DDHS	AMADA
Social Services Delivery	Public health services and management	Train health staff in Malaria diagnosis and management	District wide				√							8,912.00	√		DDHS	NMCP

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Social Services Delivery	Public health services and management	Establish 3 wellness clinics	Akroso, Manso & Asene	√					5,210.0						√		DDHS	AMADA
Social Services Delivery	Public health services and management	Train new CHNs / CHO / Midwives in Maternal Infant and Young Child Nutrition (MIYCN)	District wide		√									25,090.00	√		DDHS	AMADA
Social Services Delivery	Public health services and management	Meeting with Traditional Birth Attendants (TBAs) on safe motherhood	District wide	√	√	√	√		22,200.00						√		DDHS	AMADA
Social Services Delivery	Public health services and management	Train health staff on Infection Prevention & Control	District wide	√					9,900.00						√		DDHS	AMADA
Social Services Delivery	Public health services and management	Train health staff on Adolescent Health	District wide		√				20,400.00						√		DDHS	AMADA
Social Services Delivery	Public health services and management	Organize quarterly community level review meetings with all stakeholders	District wide	√	√	√	√		20,160.00						√		DDHS	AMADA
Social Services Delivery	Public health services and management	Organise monthly immunization sessions (outreach / static)	District wide	√	√	√	√		18,000.00						√		DDHS	AMADA
Social Services Delivery	Public health services and management	Provision of 15No. Mechanised borehole	14 communities	√	√	√	√				43,118.60					√	DWD	DEHU
Social Services Delivery	Public health services and management	Provision of 15No. Mechanised borehole	14 communities	√	√	√	√				43,076.55					√	DWD	DEHU

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				Q1	Q2	Q3	Q4	GoG	IGF	DACF	DACF-RFG	DP	Others	New	Ongoing	Lead	Collaborating	
Social Services Delivery	Public health services and management	Disinfection and disinfection of sanitary sites / facilities	District wide	√	√	√	√			168,000.00						√	DEHU	Zoomlion GH. Ltd.
Social Services Delivery	Public health services and management	Health education and registration of food and drink vendors	District wide		√				3,000.00						√		DEHU	Vendors
Social Services Delivery	Public health services and management	Health screening and certification of food and drinks vendors	District wide			√	√		5,300.00						√		DEHU	Vendors/ Consultant
Social Services Delivery	Public health services and management	Evacuation / maintenance of refuse dumps in peri-urban communities	Akim Asene				√			80,000.00					√		DEHU	Works Dept. / Zoomlion Gh. Ltd.
Social Services Delivery	Public health services and management	Health education on Env'tal sanitation and disease preventions	District wide		√	√	√		9,000.00						√		DEHU	Cent. Adm.
Social Services Delivery	Public health services and management	Maintenance of final disposal sites	Manso and Akroso	√	√	√	√			320,000.00					√		DEHU	DWD Zoomlion Gh. Ltd.
Social Services Delivery	Public health services and management	Education on Community Led Total Sanitation (CLTS)	District wide	√	√	√	√			10,000.00					√		DEHU	AMADA
Social Services Delivery	Public health services and management	Renovation of public latrines	Awisa East, Odumase Manso Palace	√	√	√	√			200,000.00					√		DEHU / DWD	AMADA

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				Q1	Q2	Q3	Q4	GoG	IGF	DACF	DACF -RFG	DP	Othe rs	New	Ongoi ng	Lead	Collaborating
Social services delivery	Social Protection Programmes	Identify child maintenance, custody, paternity and family welfare cases and handle them	District wide	√	√	√	√	2,000.00	200.00					√		DSW CD	Trad. Auth, CHRAJ, ISD NGOs, CSOs, Media, DOVVSU, Rel. groups,
Social services delivery	Social Protection Programmes	Receive and offer psycho-social and other support to abused, neglected, stranded and abandoned children.	District wide	√	√	√	√	2,000.00	500.00					√		DSWC D	Cent.Admin, Court, Foster Parents, Care-givers,Homes MoGSCP,
Social services delivery	Social Protection Programmes	Organize community durbar / radio discussion on child protection / child welfare issues / family welfare	District wide	√	√	√	√	1,200.00	500.00					√		DSWC D	Media, NGO, NCCE, ISD, Trad. Auth. Religious groups,
Social services delivery	Social Protection Programmes	Rescue and integration of street / trafficked children	District wide	√	√	√	√	1,500.00	500.00					√		DSWC D	Court, NGOs, GPS, CHRAJ,
Social services delivery	Social Protection Programmes	Facilitate the formation and meetings of the District and Community Child Protection Committee	District wide	√	√	√	√	1,500.00	2,000.00					√		DSWC D	Media, ISD, NCCE, NGO, Media, Trad.Auth. Rel. groups,
Social services delivery	Social Protection Programmes	Carry out juvenile rights and probation programmes	District wide	√	√	√	√	400.00	100.00					√		DSWC D	Courts, GPS
Social services delivery	Social Protection Programmes	Identify, register and supervise the activities of all NGOs, Early childhood development centres and foster parents	District wide	√	√	√	√	1,900.00	200.00					√		DSWC D	CSOs, NGOs, traditional authorities

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Social services delivery	Social Protection Programmes	Sensitization of the public on child related cases (child labour, child abuse, child marriage, child trafficking, child maintenance, child custody, teenage pregnancy and any other topical issues)	District wide	√	√	√	√	2,000.00	500.00					√		DSW CD	Media, NCCE, ISD, NGOs, Traditional authorities, Religious groups, Media
Social services delivery	Social Protection Programmes	Supervise and monitor the implementation the LEAP programme.	District wide	√	√	√	√	1,000.00	500.00					√		DSW CD	CFPs, traditional authorities
Social services delivery	Social Protection Programmes	Support the implementation of the social protection programmes (LEAP, NHIS) to cover more vulnerable group (Aged, PWDs, LEAP beneficiary HH).	District wide	√	√	√	√	2,000.00	400.00					√		DSW CD	CFPs, traditional authorities, Assembly members
Social services delivery	Social Protection Programmes	Organize public sensitization / education on violence against women, vulnerable groups and the needs of the vulnerable groups, the disadvantaged, the marginalized and the excluded.	District wide	√	√	√	√	1,000.00	400.00					√		DSW CD	ISD, NCCE. Traditional authorities
Social services delivery	Social Protection Programmes	Support PWDs with assistive devices	District wide	√	√	√	√	20,000.00	1,000.00					√		DFM C	Central Admin., PWD Assoc.
Social services delivery	Social Protection Programmes	Carry out routine monitoring on the implementation of social protection programmes such as LEAP	LEAP implementation communities	√	√	√		1,800.00	200.00					√		DSW CD	LEAP secretariat

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Social services delivery	Social Protection Programmes	Update data on vulnerable groups (PWDs, aged, LEAP, persons with mental health issues, children in need of care and protection etc.)	District wide	√	√	√		1,200.00	400.00					√		DSWCD	PWDs organisations
Social services delivery	Social Protection Programmes	Provide PWDs with employable skills and financial support to PWDs through the DACF	District wide	√	√	√	√	1,000.00	400.00					√		DSWCD	Central Admin. PWD Assoc's NBSSI
Social services delivery	Social Protection Programmes	Support PWDs with tools / equipment and logistics for work through the DACF and NGO	District wide	√	√	√	√	100,000.00	5,000.00					√		DFMC	Central admi, PWDs associations
Social services delivery	Social Protection Programmes	Update database on the poor, vulnerable and marginalized to make Social Protection Programmes effective	District wide	√	√	√	√	1,000.00	400.00					√		DSWCD	Central Admin., PWD Assoc.
Social services delivery	Social Protection Programmes	Collaborate with the relevant state institutions i.e. the police, courts etc. on child related issues.	District wide	√	√	√	√	800.00	200.00					√		DSWCD	DOVVSU, NCCE, ISD
Social services delivery	Social Protection Programmes	Create awareness for target groups on their reproductive health rights including HIV / AIDS and harmful cultural practices	District wide	√	√	√		1,000.00	200.00					√		DSWCD	Traditional authorities, NCCE

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Social services delivery	Social Protection Programmes	Provide economic and skills empowerment to women	District wide	√	√	√		5,000.00	2,000.00						√		DSWCD	NBSSI, MLGRD Organized groups
Social services delivery	Social Protection Programmes	Monitor and supervise the activities of women income generating groups	District wide	√	√	√		1,000.00	200.00						√		DSWCD	NBSSI, women groups
Social services delivery	Social Protection Programmes	Train women groups on proper record keeping and financial management	District wide	√	√	√		800.00	500.00						√		DSWCD	NBSSI, women groups
Social services delivery	Social Protection Programmes	Undertake child right education programmes	District wide	√	√	√	√	800.00	500.00						√		DSWCD	Schools, Traditional leaders
Social services delivery	Social Protection Programmes	Receive and offer psycho-social support to victims of gender-based violence.	District wide	√	√	√	√	1,000.00	500.00						√		DSWCD	NGOs, DOVVSU Religious groups.
Social services delivery	Social Protection Programmes	Education and sensitization on Gender Based Violence at 12 communities	District wide	√	√	√	√			10,000.00					√		DSWCD / Gender Desk Officer	AMADA

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				Q1	Q2	Q3	Q4	GoG	IGF	DACF	DACF-RFG	DP	Others	New	Ongoing	Lead	Collaborating	
Infrastructure delivery and management	Physical and spatial planning	Prepare / Revise Planning Schemes	Asene, Manso, Akroso & Nkwanta townships	√	√	√	√			75,000.00					√		PPD	AMADA
Infrastructure delivery and management	Physical and spatial planning	Undertake Street Naming and Property Addressing (SNPA) exercise	Manso & Akroso	√	√	√	√			100,000.00					√		PPD	AMADA
Infrastructure delivery and management	Physical and spatial planning	Development control	District wide	√	√	√	√		10,000.00	10,000.00					√		PPD / DWD	AMADA
Infrastructure delivery and management	Physical and spatial planning	Landscape and beautify open spaces	District wide	√	√	√	√			50,000.00					√		Parks & Garden	AMADA
Infrastructure delivery and management	Public works, rural housing and water management	Contract Management	AMADA	√	√	√	√			50,000.00					√		DWD	AMADA
Infrastructure delivery and management	Public works, rural housing and water management	Maintenance of selected Feeder Roads	Nyame Nti – Kofi Dade and others (35.6km)	√	√	√	√			148,060.00						√	DWD	AMADA
Infrastructure delivery and management	Public works, rural housing and water management	Reshaping of selected feeder roads	District wide	√	√	√	√			200,000.00					√		DWD	AMADA

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DMTDP Goal: Build safe and well planned communities while protecting the natural environment																		
Programme (PBB)	Sub programme (PBB)	Broad activities	Location	Time frame (Year)				Cost (GH¢)						Programme status		Implementing department		
				Q1	Q2	Q3	Q4	GoG	IGF	DACF	DACF-RFG	DP	Others	New	Ongoing	Lead	Collabo Rating	
Infrastructure delivery and management	Public works, rural housing and water management	Form and train WATSAN committee	District wide	√	√	√	√			10,000.00					√		DWD / DWST	AMAD A
Infrastructure delivery and management	Public works, rural housing and water management	Repair of boreholes	District wide	√	√	√	√			20,000.00					√		DWD	AMAD A
Infrastructure delivery and management	Public works, rural housing and water management	Support to self help initiated projects	District wide	√	√	√	√			200,000.00					√		DWD	AMAD A
Infrastructure delivery and management	Public works, rural housing and water management	Repair and procurement of streetlight	District wide	√	√	√	√			150,000.00					√		DWD / PO	AMAD A
Environmental management	Disaster prevention and management	Organize 8No. Public Education Campaigns on Bush Fires	Asene, Manso and Akroso	√	√		√	24,000.00							√		NADMO	GNFS
Environmental management	Disaster prevention and management	Organize 4No. Training programs for DVG's (Disaster Volunteer Groups) on livelihood projects	District wide	√	√	√	√	12,000.00							√		NADMO	DVG's
Environmental management	Disaster prevention and management	Organize 5No. Public Education campaigns on Floods	District wide		√	√	√	8,000.00							√		NADMO	METE O

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Programme (PBB)	Sub programme (PBB)	Broad activities	Location	Time frame (Year)				Cost (GH¢)						Programme status		Implementing department		
				Q1	Q2	Q3	Q4	GoG	IGF	DACF	DACF -RFG	DP	Others	New	Ongoing	Lead	Collaborating	
Environmental management	Disaster prevention and management	Organize 2No. Tree Planting Exercise	District wide		√	√		4,000.00							√		NADMO	Forestry Commission
Environmental management	Disaster prevention and management	Organize 9No. Public Education on Domestic Fires	District wide		√	√	√	12,000.00							√		NADMO	GNFS
Environmental management	Disaster prevention and management	Organize 4No. Staff Training on DRR (Disaster Risk Reduction)	AMADA	√	√	√	√	4,000.00							√		NADMO	AMADA
Environmental management	Disaster prevention and management	Organize 4No. Field Trips for Hazard Mapping	District wide	√	√	√	√	4,000.00							√		NADMO	AMADA
Environmental management	Disaster prevention and management	Organize 12No. Clean up Exercise	District wide	√	√	√	√	24,000.00							√		NADMO	AMADA
Environmental management	Disaster prevention and management	To organize 1 (one week) Celebration of World Disaster Day	Asene, Manso and Akroso				√	16,007.82							√		NADMO	AMADA, GNFS, DDE, Police, DDA, DDHS, Forestry, etc
Environmental management	Disaster prevention and management	Organize 4No. support / relief items for Disaster Victims	District wide	√	√	√	√	12,000.00							√		NADMO	AMADA

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Programme (PBB)	Sub programme (PBB)	Broad activities	Location	Time frame (Year)				Cost (GH¢)						Programme status		Implementing department		
				Q1	Q2	Q3	Q4	GoG	IGF	DACF	DACF-RFG	DP	Others	New	Ongoing	Lead	Collabo Rating	
DMTDP Goal: Build effective, efficient and dynamic institutions																		
Management and administration	General administration	Data collection, compilation & analysis	District wide	√	√	√	√	13,000.00	15,000.00						√		Dist. Statistical Service Officer	AMADA
Management and administration	General administration	Organization of statutory meetings and other ad hoc meetings	District wide	√	√	√	√		88,337.20	37,858.80					√		Central adm	AMADA
Management and administration	General administration	Organization of stakeholders and Town hall meetings	District wide	√		√				43,560.00					√		DBA / DPO	DPCU / ERCC / GIZ
Management and administration	General administration	Organization of Audit Committee meetings	AMADA	√	√	√	√			30,000.00					√		DIA	AC, ERCC / GIZ
Management and administration	General administration	Organise Internal Audit field monitoring to conduct field audits / monitoring of projects	District wide	√	√	√	√		4,000.00	7,000.00					√		DIA	Finance department, revenue collectors, rate payers, etc. ERCC / GIZ

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DMTDP Goal: Build effective, efficient and dynamic institutions																		
Programme (PBB)	Sub programme (PBB)	Broad activities	Location	Time frame (Year)				Cost (GH¢)						Programme status		Implementing department		
				Q1	Q2	Q3	Q4	GoG	IGF	DACF	DACF-RFG	DP	Others	New	Ongoing	Lead	Collaborating	
Management and administration	General administration	Provide technical backstopping for Audit Committee reports	AMADA	√	√					7,000.00					√		DIA	AC, ERCC / GIZ
Management and administration	General administration	Audit and follow up activities on the Disability fund	District wide	√	√	√	√		2,000.00	5,000.00					√		DIA	DSW&CD, PWDs, AC, ERCC / GIZ
Management and administration	General administration	Procurement of office equipment	AMADA	√	√	√	√			30,000.00	15,000.00				√		Procurement Officer	AMADA
Management and administration	General administration	Procurement of stationaries	AMADA	√	√	√	√			50,000.00					√		Procurement Officer	AMADA
Management and administration	General administration	Counterpart funding	AMADA	√	√	√	√		25,000.00	25,000.00					√		Central Admi	AMADA
Management and administration	Legislative oversight	Organisation of subcommittee, executive committee and General Assembly meetings	AMADA	√	√	√	√										Central Admi.	Assembly Members,
Management and administration	Legislative oversight	Strengthen sub district structures	District wide	√	√					10,000.00					√		Central admi	AMADA / ERCC / GIZ
Management and administration	Legislative oversight	Train Assembly Members (Sub-Committee Conveners) to understand vulnerability and gender responsive planning	AMADA	√	√					5,000.00					√		Central Admi.	Assembly Members, DPCU, ERCC / GIZ

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DMTDP Goal: Build effective, efficient and dynamic institutions																		
Programme (PBB)	Sub programme (PBB)	Broad activities	Location	Time frame (Year)				Cost (GH¢)						Programme status		Implementing department		
				Q1	Q2	Q3	Q4	GoG	IGF	DACF	DACF-RFG	DP	Others	New	Ongoing	Lead	Collaborating	
Management and administration	Legislative oversight	Train Assembly Members and sub-structures on their roles and responsibilities with focus on planning and budgeting (Acts and L.I)	District wide	√	√					10,000.00					√		Central Admi.	Assembly Members, Sub structures, DPCU, ERCC / GIZ
Management and administration	Finance and revenue mobilization	Training of revenue collectors	AMADA	√	√	√	√		5,000.00						√		Finance	Management
Management and administration	Finance and revenue mobilization	Preparation of Revenue Improvement Action Plan (RIAP)	AMADA	√	√	√	√		2,500.00						√		DFO / DBA	Budget Committee, ERCC / GIZ
Management and administration	Planning, budgeting and coordination	Monitoring and evaluation	District wide	√	√	√	√		5,824.00	15,000.00					√		DPO	DPCU
Management and administration	Planning, budgeting and coordination	Preparation of Composite budget, fee fixing	District wide			√				45,000.00					√		DBA	Budget Committee, ERCC / GIZ
Management and administration	Planning, budgeting and coordination	Preparation of Annual Action Plan	AMADA			√				5,000.00					√		DPO	Expanded DPCU
Management and administration	Human resource management	Capacity building for staff	AMADA	√	√	√	√			5,000.00	39,378.00				√		HRM	AMADA
Management and administration	Human resource management	Train Heads of departments and other technical staff in elements of project management	AMADA	√	√						10,000.00				√		HRM	HoDs/Unit heads, technical officers etc., ERCC / GIZ

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DMTDP Goal: Build effective, efficient and dynamic institutions																		
Programme (PBB)	Sub programme (PBB)	Broad activities	Location	Time frame (Year)				Cost (GH¢)						Programme status		Implementing department		
				Q1	Q2	Q3	Q4	GoG	IGF	DACF	DACF-RFG	DP	Others	New	Ongoing	Lead	Collaborating	
Management and administration	Human resource management	Training on metadata and data collection templates for effective database management including those on vulnerable groups	AMADA	√	√					4,000.00					√		HRM	DCD, DPO, Stats, DBA, MIS, DFO, DSWCD, Revenue head etc. ERCC / GIZ
Management and administration	Human resource management	Train Internal Auditors / ACs on project and contract management and procurement procedure	AMADA	√	√					3,000.00	5,000.00						HRM	DIA, ACs, DPCU, ERCC / GIZ