

MEMO

FROM: WILLIAM BREW- SMITH, HEAD OF DEPARTMENT (SWCD)

TO: DIST. CHIEF EXECUTIVE/ DIST. COORDINATING DIR. (AMADA)

DATE: 4TH JANUARY, 2022

SUBJECT: SUBMISSION OF THE DEPARTMENT'S LIST OF SOCIAL SERVICES

I submit attached, the 2022 list of Social Services offered by the Department and available to citizens in the Asene Manso Akroso District for your further action, please.

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WILLIAM K. BREW-SMITH
(HEAD OF DEPT., SW&CD)

**ASENE MANSO AKROSO DISTRICT ASSEMBLY
DEPARTMENT OF SOCIAL WELFARE AND COMMUNITY
DEVELOPMENT**



LIST OF SERVICES AVAILABLE TO CITIZENS

**THROUGH THE ASSEMBLY WEBSITE, RADIO DISCUSSIONS, COMMUNITY
SENSITIZATION, NOTICE BOARDS AND ASSEMBLY SUB-STRUCTURES**

YEAR: 2022



**DEPARTMENT OF SOCIAL WELFARE AND
COMMUNITY DEVELOPMENT
ASENE MANSO AKROSO DISTRICT ASSEMBLY
P. M. B. AKYEM MANSO
EASTERN REGION.**



LIST OF SOCIAL SERVICES IN THE ASENE MANSO AKROSO DISTRICT

The guiding principles for functioning of the Social Welfare and Community Development Department has be formulated as follows:

Vision:

To take the lead in integrating the disadvantaged, vulnerable and excluded in mainstream of development

Mission:

The SWCD Department work in partnership with individuals, families, groups and communities to improve their social well-being through their active participation in promoting development with equity.

Objectives of the Social Welfare and Community Development Department

The Social Welfare and Community Development Department exist to:

(a) facilitate the mobilization and use of available human and material resources to improve the living standards of individuals, groups, families and communities within an effectively decentralised system of administration.

(b) prevent and respond to social exclusion and mal adjustment within the context of national and sub national development efforts

The Department has classified their activities under seven core programmes namely:

- Child Rights Promotion and Protection
- Community care
- Justice administration
- Extension Services
- Home Science/ Local Economic Development (Women Empowerment)
- Adult Education
- Budget and Planning

GENERAL SOCIAL SERVICES RENDERED BY THE SOCIAL WELFARE AND COMMUNITY DEVELOPMENT DEPARTMENT

- Facilitate the implementation of the Livelihood Empowerment Against Poverty (LEAP) activities;
- Handle domestic violence cases and spousal abuse;
- Supervise, monitor and facilitate the registration of Day Care Centres;
- To intervene in cases of children in Worst Forms of Child Labour;
- Remove, Rehabilitate and Reintegrate Street Children;
- Rescue, Rehabilitate and Reintegrate victims of Trafficking in Persons (TIPs)
- Provide alternative care for children without parental care such as foster care and adoption;

- Mobilise voluntary contributions and communal labour for the provision of facilities and services such as water, schools, library, community centres and public places of convenience
- Offer employable and sustainable skills training for the youth.
- Promote and provide alternative livelihood empowerment skills for the deprived in the communities
- Identify and Register Persons With Disabilities (PWDs);
- Conduct physical, medical and psychosocial need assessments;
- Facilitate livelihood empowerment programmes for PWDs;
- Provide hospital welfare services;
- Undertake sensitization and social education on social problems;
- Undertake probation and prison after care services;
- Make representation at the juvenile and family courts;
- Register and facilitate opportunities for NGOs to develop Social Services in collaboration with the communities
- Create awareness on population issues such as family planning, reproductive health rights and other issues affecting women, teenage pregnancy and adolescent health rights etc
- Promote entrepreneurial skills, business support services and linkages to financial institutions to beneficiaries of skills training programme

- Provide avenue for other institutions to implement community development programmes
- Mobilise and train voluntary leaders and community-based organisations as change agents in the communities
- Undertake community entry processes for programme initiation, monitoring and evaluation;
- Organise weekly adult education programmes
- Hold community briefing sessions on the role of the Assembly and its Departments with key stakeholders and community members;
- Identify, maintain and update data on various groups in the community;
- Conduct community needs assessment;
- Conduct community surveys and compile profiles;
- Assist in the mobilization of resources for community development interventions;
- Mobilise community members for communal labour and self-help projects
- Teach women home management, child care and entrepreneurial skills
- Organise community members for the collection of inputs for the preparation of budget and Medium-Term Development Plan
- Provide technical support to development partners
- Facilitate the roll out of the child protection tool kits through community engagement and dialogue

- Support families and individuals in the handling of Non – Child Maintenance cases, Child Abuse, Custody, Paternity and Family Reconciliation;
- Family tracing and reintegration of discharged child offenders and discharged psychiatry patients
- Engage in family tracing of missing children and stranded people and assist in family reunification/reintegration and settlement of such people
- Engage in public sensitisation on child rights and protection
- Inspect, supervise and monitor residential facilities housing, OVCs, elderly, PWDs including shelters for abused persons
- Engage communities and groups in sensitisation and social education activities on emerging social problems.